

SC Division USFA - Elected Positions

(Updated March 12, 2008)

The Executive Committee consists of **four officers** and **six at-large members**. The four officers are chairperson, vice-chairperson, secretary, and treasurer. One person may hold both the secretary and treasurer positions. The responsibilities for these positions are:

1. The **chair** sets direction, plans and conducts the Division's Junior Olympic and Summer National qualifier tournaments, and is responsible for the custody and maintenance of the Division's equipment. He can organize projects and clinics. The chair can delegate responsibilities (like web site maintenance and tournament audits) to other EC members.
2. The **vice-chair** performs the duties of the chairperson in the chairperson's absence.
3. The **secretary** conducts official correspondence, takes and distributes meeting minutes, produces and mails newsletters and tournament announcements, produces reports for the annual meeting (activity and membership summary), produces reports for the national office (new officers report), and maintains the Division archives.
4. The **treasurer** accounts for the Division's finances, produces reports for the annual meeting (ledger) and national office (annual report), writes checks and deposits payments, collects rental fees from clubs that rent equipment, and audits the income and expenses for the Division's qualifier tournaments.
5. The officers and at-large members advise the chair and perform tasks assigned by the chair.

USFA Congress Representatives are responsible for attending the annual USFA Congress meeting (held during Summer Nationals) where USFA Board and Nominating Committee members are elected.

To fill any of these positions you must have been at least 18 years old and a USFA member as of February 1st of the current year. To be a Congress Representative you must plan to attend the current season's USFA Congress meeting and should have competitive fencing experience. To be an effective EC member you should have competitive fencing experience, have ready access to email, and be willing to contribute time and ideas to the management of the Division.